**Bibliography Lab**

In this lab you will download and install:

* the Zotero bibliography manager (use the standalone app, not the web app)
* the Zotero Connector plugin for your browser (Firefox and Chrome, at least, have one)
* the Zotero Microsoft Word add-in (you should be able to do this from the Zotero app)

Instructions and download links can be found at:

<https://toptipbio.com/insert-citations-zotero-word/>

Everyone in the group must get this working on their own systems, since the point is to have it available for use in writing your assignments. You will be required in your assignments to use a reference manager of some kind–you will not be permitted to create your citations and references manually. However, it does not have to be Zotero and Word.

Then you will do the following:

* Create a Zotero bibliographic database of at least 10 sources.  
  (Try scholar.google.com or the Seneca library.)
* Write a short Word document citing at least 5 of these references. Include a bibliography. (You must use the Zotero tools to insert citations and create the bibliography.)
* Generate two versions of your "paper" using two different styles (e.g., APA and ACM).

Submit the resulting two files plus the Zotero database on Blackboard. You will submit them as an individual, not as a group, However, your group may share the files you create, so long as you all legitimately worked together–in one of the breakout groups here on Blackboard–and everyone participated enough to learn the relevant skills. You may also work together without sharing files, by sharing tips and advice and helping each other out, but each member working on their own file—that may even be the best way to approach it. You may also work completely alone, if you choose, but then you must submit all your own original files.